



## **Transport and Access and Promoting Sustainable Development Theme Group**

### **Minutes 11 May 09**

#### **Present:**

John Wood (Chairman), Rob Smith (Transport and Access), Stephen Boffey (Climate Change), Anne Freimanis (Waste Partnership), Ethel Bangwayo (Third Sector), Victor Wan (SPU)

#### **Apologies:**

David Scholes (Sustainable Development)

#### **1. Minutes of the last meeting**

Agreed as accurate.

#### **2. T ASD Scorecard**

The scorecard will be presented to the HF Core Group and T ASD have been asked to add commentary to the specific targets and provide an overall commentary on the themes work.

**Action:** Partnership leads to send to Victor Wan

The scorecard will be updated every quarterly by all thematic partnerships, including T ASD

#### **3. Support Officer for T ASD**

Herts Forward have agreed to top slice the PRG to support the new thematic partnerships; both T ASD and BPL have been given £150,000 over three years to support its capacity building.

A draft job description for a support officer was circulated for comments.

**Action:** It was proposed that John and Anne (joint lead for BPL) could explore further.

#### **4. Update on the PRG LAA1**

A paper drafted by Keith Shephard was presented to the Intermediate Delivery Group.

The Intermediate Delivery Group has received a report from independent consultants on the direction for PRG. It proposes that the PRG be used for two key outcomes in Hertfordshire: -

Programme I: 'Through Recession to Recovery'  
Programme 2: 'Family support and Intervention'

It is envisaged that there will be an equal split of the PRG between the two programmes.

The Core Group are due to meet on the 20 May to discuss.

**5. CAA and the Self Assessment**

A timeline for the self assessment was circulated and it was proposed that a meeting be set up in late June in preparation for the Audit Commissions feedback and of a possible request for a round table discussion.

**6. Vision for Transport stakeholders conference**

The conference was very well attended and produced lots of raw material which will feed into the Transport and Access Partnership and the development of the Local Transport Plan 3.

**7. Date of the next meeting**

Tuesday, 7 July 2009 at 3.00pm at County Hall, John Woods's office.