

## HERTFORDSHIRE WORKS BOARD

TUESDAY 1 SEPTEMBER 2009  
6.30 pm (REFRESHMENTS 6.00 pm)  
ASHBOURNE ROOM, COUNTY HALL, HERTFORD

### AGENDA

1.	<u>Introductions and apologies</u>	
2.	<u>Minutes of meeting held on 30 March 2009 (minutes attached)</u>  - Matters arising	
3.	<u>Hertfordshire Economic Briefing</u>  - To note the latest economic intelligence for Hertfordshire (attached)	Jan Hayes-Griffin, HCC
4.	<u>Performance Reward Grant</u>  - To brief the Board on the allocation of £4m PRG to Hertfordshire Works and the Recession to Recovery Programme. (report attached)	Jan Hayes-Griffin, HCC
5.	<u>Draft Vision and Economic Strategy for Hertfordshire</u>  - To seek initial feedback on the draft from the Board, and agree the process and timetable for its launch at Herts Forward Conference on 6.11.09 (report attached)	Stephen Boffey, University of Hertfordshire
6.	<u>Recession to Recovery – Developing apprenticeship opportunities in Hertfordshire</u>  - Report and presentation on the development of a countywide Apprenticeship Programme. (report attached)	Tim Hutchings, HCCI & Andrew Simmons, Head of Youth Connexions
7.	<u>Business/Employer Engagement</u>  - Report on latest position (report attached)	Tim Hutchings, HCCI

8.	<u>Topic Group Update – papers attached</u>  a) Recession Taskforce  b) Inward Investment and Business Retention  c) Vibrant Towns Group  d) Skills & Economic Participation	Cllr Charles Goldstein, Hertsmere Borough Council  Cllr David Lloyd, Hertfordshire County Council  Dorothy Thornhill, Elected Mayor, Watford Borough Council  Tim Hutchings Herts Chamber of Commerce
9.	<u>Herts Forward Conference</u>  - Draft Programme for information/discussion (attached)	Jan Hayes-Griffin, HCC
10.	<u>Next Meeting</u>  - 2 December 2009 Ashbourne Room, County Hall	